



NZIS
New Zealand
Institute of Surveyors
Te Rōpū Kairūri o Aotearoa

17 August 2015

SECOND NOTICE OF ANNUAL GENERAL MEETING

The 127th Annual General Meeting of the New Zealand Institute of Surveyors (Inc.) will be held in Wellington as follows:

Date: Friday 16 October 2015

Time: 7.30am

Place: Chancellor Room 1, James Cook Hotel - Convention Facilities 16th Floor, 147 The Terrace, Wellington.

All members and interested individuals are welcome to attend.

NZIS Council

The purpose of the AGM is to:

1. receive the annual report and audited financial statements of NZIS;
2. receive a presentation on the five year plan and/or progress of the plan;
3. announce the Councillors and the Board Members for the ensuing year;
4. announce the President and Vice-President for the ensuing year(s);
5. Record any Fellowship of NZIS outcomes as determined by electronic vote;
6. record the awards of Fellowship and Honorary Status made during the year (if any);
7. appoint an auditor; and
8. consider any other business on the agenda.

Note: (1) *The Annual General Meeting will be preceded by a Communications Forum at 4.30pm on Thursday 15th October at the same venue. The forum is designed to provide members with an opportunity to raise and discuss issues in depth prior to the AGM.*

(2) *In order to place any other business (item 8) on the agenda then it must be received by the CEO no later than Monday 31 August 2015. Refer the explanations that follow.*

8. Other Business - rule change(s)

Other business that relates to the rules of NZIS are required to be in the hands of the CEO 45 days prior to any AGM (August 31). All remits or rule changes must be in writing and reasonably follow this format:

Topic heading *(brief heading on the subject area)*

- i. Current section(s) wording in full (include numbers and subsections)
- ii. Replacement section wording (highlighting changes and updates to numbering)

Or

- i. New section wording (highlighting where it fits in the current rules i.e. after rule 24)

By: Usually the mover and seconder who will also speak to the remit at the AGM.

Explanation:

(Give as much background as is required to explain why the rule needs to be updated, replaced or - if new, applied. This detail should give NZIS Voting Members an understanding of the issues to be addressed by the rule change and the consequences if the change is or is not applied)

Note:

- a) All remits require a NZIS Voting Member to move and second the motion.
- b) All changes to the rules require a two thirds majority to pass.

8. Other Business - points of discussion

Members may also forward points of discussion that may give a strong direction to the Council/Board that a focus is required on certain issues or policies (not rules). Wherever possible points of discussion will also be discussed at the NZIS Communication Forum that will precede the AGM. Other business that relates to points of discussion are required to be in the hands of the CEO 45 days prior to any AGM (August 31). All remits must reasonably follow this format:

Topic heading *(brief heading on the subject)*

Key point(s) for discussion or debate.

By: Usually the mover and seconder who will speak to the point at the AGM and Communication Forum.

Explanation:

(Give as much background as is required to explain the topic and why discussion is required on the AGM floor)

Note:

- a) Any vote in support of the point of discussion requires a simple majority to pass

Please be aware that all remits must be send out to members 28 days prior to the AGM so please ensure that any item arrives by no later than Monday 31 August.

Hadyn Smith
CEO