S+SNZ Cadastral Stream

Cadastral Survey Award

Guidelines

1.0 The purpose of this award:

- To celebrate excellence in the field of cadastral surveying.
- To give recognition to the achievements of member(s) of Survey and Spatial New Zealand (S+SNZ).
- To provide a medium for informing others of the achievements of member(s) of S+SNZ.

2.1 Eligible Surveys

- Eligible surveys must have been undertaken by a member of Survey and Spatial New Zealand.
- The dataset should have been approved as to survey within 5 years directly preceding the closing date of the annual competition.
- Projects that are not approved as to survey will not, under normal circumstances, be considered for this award.
- Surveys may be of any scale (small or large).

3. The Submission

- An individual may submit as many entries as desired, provided each is compliant with eligibility requirements.
- Submissions should be of a tidy standard and must include the following content and format.

3.1 Digital Data

- All of the information for the submission is to be delivered in a digital format.
- Each digital file is to be contained with a single ZIP file and uploaded to S+SNZ via Dropbox. Email Kayleigh Fontaine kayleigh@surveyspatialnz.org for the link to the Dropbox site.
- The ZIP file to be named with the applicant's name and CSD number
- Individual files within the ZIP file to have logical naming describing the contents of that file.
- The digital data, once submitted, become the property of Survey and Spatial New Zealand.

3.2 Entry Form

- Each entry is to be accompanied by a completed entry form.

3.3 Survey Description Report
- 20-30 word description of project
- 150-200 word executive summary
- Approx. 500-1000 word report about the survey
- The report should discuss and explain items such as:
  - The background of the survey
  - Summary of team members and their roles on the project
  - The challenges faced
  - Obstacles (Technical & Legal)
  - The level of difficultly (e.g. conflicting data, poor or non-existent underlying data; physical difficulties in accessing boundaries; inconclusive old water boundaries; remnant title from a string of diagrams on title).
  - Definition complexity (old or new, eg. Complex multilayer easements/covenants; freehold strata titles; complex overlapping Unit Title rights.)
  - Innovative techniques used
  - Legal complexities in the survey.
  - QA and QC processes
  - Requisition items (if any) and how they were dealt with.

- Elements that make the survey/dataset stand out from the ordinary

3.4 Supporting documentation lodged with LINZ
- CSD Plan
- Survey Report
- Lodged supporting documents
- Correspondence with LINZ

3.5 Supporting documentation not lodged with LINZ, could include:
- Relevant correspondence (Clients, Solicitors & Council)
- QA & QC documentation
- Un-lodged calculation sheets
- Safety documentation
- Relevant photos

4. Judging Criteria

4.1 General

- Applications will be judged by a panel made up of Cadastral Stream committee members.
- Applications will be judged against the general standards prevailing at the time.

4.2 Judging

Submissions should address these criteria, if applicable.

- Technical Challenges: The specific elements of the project being assessed for this entry.
- Complexity: Difficulties and how they were overcome, survey characteristics and constraints.
- Innovation: Originality, creativity, unique features and solutions.
- Quality: Draughting, reporting, documentation and checking

5. Awards

- The winning applicants will be requested to be available to attend the Awards Presentation Ceremony at the S+SNZ Conference.
- The three winning applicants will be notified at least 4 weeks before the conference, but the type of award will not be disclosed.
- The Gold award winning applicant will be presented with an engraved S+SNZ plaque.
- Silver and Merit award applicants will be presented with S+SNZ certificates.
- S+SNZ will promote the award winners and their projects on the Survey and Spatial New Zealand website.
- An acknowledgement of award submission entries and award winners will be made at S+SNZ Branch meetings.